



Working in Partnership Copeland
Minutes of the 9th meeting of the South Copeland GDF Community Partnership
Held at Millom Cricket Club - 14th September 2022
Commencing at 6.30pm

PRESENT:

ClIr Fee Wilson	Deputising Chair
ClIr Doug Wilson	Copeland Borough Councillor
Kelly Anderson	NWS Community Engagement Manager (CEM)
ClIr Carl Carrington	Millom Without Parish Council
ClIr David Moore	Copeland Borough Council, Councillor & Nuclear Portfolio Holder
Jonathan Cook	Copeland Borough Council Officer
ClIr Maggie Cumming	Whicham Parish Council
ClIr David Savage	Cumbria District Association of Local Councils (CALC)
ClIr Dave Billing	Millom Town Council

SUPPORTING ATTENDEES:

Phil Green	NWS Project Lead
Barnaby Hudson	NWS Site Evaluation Manager
Lucy Clarke	NWS Communications Lead
Anne Broome	NWS Community Engagement Coordinator
Dawn Walker	NWS Secretariat

APOLOGIES:

ClIr Ged McGrath	Chair
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AGENDA 1: WELCOME AND INTRODUCTIONS

The Chair welcomed everyone to the meeting. The Chair and the Partnership members held a minute's silence in honour of the passing of Her Majesty Queen Elizabeth II.

- Voting members were recorded from each organisation.
- No Declarations of Interest were received.

AGENDA 2: APPROVAL OF MINUTES AND ACTION LOG

Minutes were approved as a true reflection of the meeting.

ACTION LOG

Ref 17082022	Meeting Action Log	
Agenda 3 17082022 1	Create a protocol for meetings in public Complete	CEC/CBC Officer

Agenda 3 17082022 2	A letter to be sent from the Chair of the Community Partnership to NWS regarding the Contact Centre letter from the Chair of the Partnership to the SLT Team to address issues discussed. Complete	Chair
Agenda 3 17082022 3	Letter of invite from the Chair of the Partnership to the Shadow Local Authority to invite Cumberland representation at future CP meetings. Complete	Chair
Agenda 3 17082022 4	Comments on the independent engagement scope to be sent to the CEC. Complete	Subgroup members
Agenda 3 17082022 5	Letter to the GDF developers' Senior Leadership Team asking for senior representation at future meetings. Complete	CEM
Agenda 5 17082022 1	Teams meeting to be arranged to discuss Programme of Activities. Complete	Secretariat

Action: Arrange a subgroup meeting to discuss the engagement scope.

AGENDA 3: CHAIRS UPDATE to Include

- Feedback from the letter sent to Simon Hughes
- Feedback from letter sent to Mark Fryer
- Feedback from joint Chairs meeting
- Local Government Restructure (LGR)

As the Chair was unable to attend the meeting, the Chairs update was deferred until the next meeting.

There were however a number of questions from members relating to the items that would have been in the update.

Firstly, members asked that any letters requested by them should be shared with them before being sent to the recipient by the Chair. This resulted in an ongoing action.

Action: Letters from the Chair on behalf of the Partnership to be shared with all members before sending.



They also asked that any responses that had been received relating to the letters be shared with members.

Action: Responses to the Chairs letters on behalf of the Partnership to be shared with all members.

There was a request for LGR to be on the agenda for the next meeting so that the Partnership could have a further discussion about the scenarios which considered the Cumberland electoral ward boundary changes that were previously shared, which will require a change to the Search Area boundaries. There was a request for the relevant experts to be there and for the previously supplied information to be recirculated.

Action: LGR to be added to the next agenda with the relevant experts in attendance.

Action: Recirculate the previously discussed LGR options slides.

AGENDA 4: COMMUNICATIONS UPDATE

The CL informed the members that communications activities had been put on hold until after the Queens Funeral on Monday 19th September. The recruitment deadline date and the comms to support promotion of the recruitment have been extended by two weeks to accommodate this. The recruitment comms will also be shared with the local Parish Councils for their distribution.

Updates included that there will be approx. 13 CIF recipients to announce in the next press release and there had been one question into the Contact Centre related to LGR. This had been replied to by a Subject Matter Expert (SME)

Finally, the CL updated that an open letter had been sent to Nuclear Transport Solutions from the Nuclear Free Local Authorities (NFLA). NWS are in the process of developing a brief around the questions being generated from this letter and this will be shared with members.

Action: Briefing note regarding NFLA open letter to be distributed to members.

Members then requested that a monthly round up of key comms updates be circulated to members prior to each CP meeting. This would cover a roundup of the weekly update emails plus any relevant local and national media pieces.

Action: Communications briefing note to be circulated to Partnership members monthly with the agenda.

AGENDA 5: CIF UPDATE

The CEM gave the Partnership an update on the latest CIF applications to be approved by the Community Investment Panel.

Bootle First Responders (Equipment Provision 2022) – Offer accepted - £8,982

Millom First Responders (New Equipment) – Offer accepted – £19,984

Haverigg STEM Club (Environmental Science Project) – Offer accepted - £2,000

Mental Health NW CIC (Weekly Wellness Walks) – Offer accepted - £33,200

Cumbria Community Foundation (Winter Warmth Fund) – Approved - £49,812

Eskdale Mill (Hydro-electric generation scheme repair) – Offer issued - £2,700



There are

3 Deferred applications to be considered at the next panel on 23/09/22 (dependent on return of additional information requested) and 3 applications currently in assessment.

A new Grants Officer will be starting with the team at the end of October.

The current total amount of CIF monies awarded is approx. £419,553.00

The members discussed the application process for CIF and some felt it needed refined as sometimes applicants were being asked for more information on more than one occasion. Collective feedback from those who had received funding would be greatly received and would help with the review of the application process.

The members also had a number of questions about what some of the CIF awards had been for and wanted reassurance that the projects were specific to south Copeland. CIF panel members were able to give that reassurance, but it became apparent that there needed to be more explanation about what had been funded, not just who had been funded and how much they had received.

It was agreed that the CIF panel terms of reference would be recirculated to members and that a yearly review of CIF activities would be included on the CP agenda at the appropriate point.

Action: Recirculate the CIF terms of reference to members.

Action: Yearly review of CIF panel awards to be added to the relevant CP meeting agenda.

AGENDA 6: MEETING IN PUBLIC PROTOCOL

The draft Meeting in Public Protocol had been circulated to members in advance of the meeting. The Community Engagement Coordinator took members through the policy and comments were made on a section-by-section basis. Several changes were made to the protocol, mostly removing unnecessary sections. The protocol will now be amended to reflect the changes suggested. The agenda for future meetings will be available 5 days prior to the meeting on the South Copeland Community Partnership website. A 15-minute section will be allocated on the agenda for members of the public to ask questions. Any questions which cannot be answered fully on the day of the meeting will be replied to within 10 days of the meeting. All attendees will be expected to follow the regulations required by each venue including signing into venues as required by building fire regulations. It was agreed to review the policy once the first few meetings in public had taken place.

AGENDA 7: PROGRAMME OF ACTIVITIES – Follow up

As actioned at the August meeting, CP members had taken part in an online workshop to discuss the Programme of Activities (PoA). At that meeting, the PL had been asked to develop a timeline covering the Site Evaluation activities that would be taking place over the next 18-24 months. The requested document had been shared with attendees prior to the meeting and this agenda item was an opportunity to ask questions on that document.



There was unanimous disappointment that document that had been supplied was only a programmed list of activities that were to be undertaken rather than a list of outputs which would then help inform the Community Partnership when meaningful information would be ready to be discussed with the wider community.

The SEM advised the Partnership that Site Evaluation studies would be commissioned through the supply chain and at this stage, NWS were in the final stage of a lengthy procurement process. SEM explained that it was a highly complex procurement and once everything was in place, the first piece of work was to produce an integrated schedule of studies ("road mapping") and when that was completed more clarity on the timings would be available and therefore when there would be information to share more widely.

Members were dissatisfied that this work hadn't already been completed and had expected NWS to be further ahead with its Site Evaluation work. Members reiterated that to enable them to be able to answer the questions they were getting from their communities, they needed to know when they could expect to have information to discuss with the community. The SEM explained that a more detailed timeline should be available in December dependent on the procurement. Members then commented that the community's perception of the length and sequencing of investigations wasn't understood. Everyone assumed NWS were further ahead than they actually are and the communications activities needed to be reframed to explain what was actually happening during the site evaluation process and that NWS were only at the beginning of what could be a 2-5 year period of work.

It was requested to be minuted that the Partnership could not be expected to produce its Programme of Activities until it had an understanding of the NWS study timetable and only then could the Partnership set out its Programme of Activities.

Action: NWS to review its communication strategy for the Site Evaluation phase of work

Action: NWS to provide more detail on the Site Evaluation timetable to members

AGENDA 8: MEMBER RECRUITMENT – Update

Applications for new members opened on 26th August. Information on how to apply was sent out to circa 600 newsletter subscribers. There is also an email ready to be sent out to stakeholders once the Queens Funeral has taken place on the 19th September. Due to having to pause some of the recruitment activities for the period of mourning prior to the Queens funeral, the closing date for recruitment has been extend until 7th October. Shortlisting will then take place week beginning 10th October with interviews being held week beginning 31st October. Comms adverts and social media posts will recommence on 20th September and information will be sent out to the Parishes for onward distribution. CP members were encouraged to forward copies of the recruitment pack to as many people as possible to ensure as many people as possible were aware of the opportunity to join the South Copeland GDF Community Partnership.

AGENDA 9: FEEDBACK FROM MILLOM & BROUGHTON AGRICULTURAL SHOW

The engagement team and two Partnership members attended the Millom & Broughton show at the end of August. Unfortunately, the positioning of the Partnerships stand wasn't optimal as it wasn't



part of the main thoroughfare, but despite this the team were able to engage with approx. 40 people requesting information, recruitment packs and signing up to the newsletter mailing list.

AGENDA 10: AOB/NEXT MEETING

A member raised the matter of the name of the Partnership. Currently in South Copeland there are 2 Partnerships with very similar names and this is leading to confusion amongst some community members. The CEM confirmed that members could decide what they wanted to call themselves and there was therefore a request to add the name of the Partnership to the next agenda.

Action: Discussion about the name of the Partnership to be added to the next meeting Agenda.

Next meeting Date: Wednesday 12th October 2022

Venue: Guide Hall, Millom

Time: 6.30pm

Ref 1492022	Meeting Action Log	
Agenda 2 14092022 1	Arrange a subgroup meeting to discuss the engagement scope	Secretariat
Agenda 3 14092022 1	Letters from the Chair on behalf of the Partnership to be shared with all members before sending.	Ongoing
Agenda 3 14092022 2	Responses to the Chairs letters on behalf of the Partnership to be shared with all members.	Secretariat
Agenda 3 14092022 3	LGR to be added to the next agenda with the relevant experts in attendance.	Secretariat
Agenda 3 14092022 4	Recirculate the previously discussed LGR options slides.	Secretariat
Agenda 4 14092022 1	Briefing note regarding NFLA open letter to be distributed to members.	CL
Agenda 4 14092022 2	Communications briefing note to be circulated to Partnership members monthly with the agenda.	CL
Agenda 5 14092022 1	Recirculate the CIF terms of reference to members.	Secretariat



Agenda 5 14092022 2	Yearly review of CIF panel awards to be added to the relevant CP meeting agenda.	Secretariat
Agenda 7 14092022 1	NWS to rethink its communication strategy for the Site Evaluation phase of work	CEM/SEM/PL
Agenda 7 14092022 2	NWS to provide more detail on the Site Evaluation timetable to members	CEM/SEM/PL
Agenda 10 14092022 1	Discussion about the name of the Partnership to be added to the next meeting Agenda.	Secretariat