



Working in Partnership Copeland
Minutes of the 1st meeting of the South Copeland Community GDF Partnership
Held at The Lighthouse Centre, Haverigg on 24th January 2022
Commencing at 4.00pm

PRESENT:

Mark Cullinan	Independent Chair
Cllr David Moore	Copeland Borough Council, Councillor & Nuclear Portfolio Holder
Cllr Dave Savage	Cumbria District Association of Local Councils (CALC)
David Faulkner	Private Resident
Kelly Anderson	RWM Community Engagement Manager
Cllr Ged McGrath	Copeland Borough Council
Cllr Ian Lockwood	Millom Without Parish Council
Cllr Maggie Cummings	Wicham Parish Council
Cllr James Date	Copeland Borough Council
Cllr Dave Billing	Millom Town Council
Cllr Bob Kelly	Millom Town Council
Cllr Felicity Wilson	Copeland Borough Council
Cllr Doug Wilson	Copeland Borough Council

SUPPORTING ATTENDEES:

Gill Thorne	RWM Comms Lead
Helen Conway	RWM Grants Manager
Anne Broome	RWM Copeland Community Coordinator
Serife Gunal	Traverse
Dawn Walker	RWM Secretariat
Jonathan Cooke	Copeland Borough Council Office

AGENDA 1: WELCOME AND INTRODUCTIONS

- The Chair welcomed everyone to the meeting.
- There were no apologies received.
- Recorded voting members from each organisation. Voting members were recorded
- Any changes to voting members to be notified.
- No Declarations of Interest were received.

AGENDA 2: WORKING GROUP SUMMARY OBJECTIVES, COMMUNITY PARTNERSHIP & SEISMIC STUDIES.

The Chair outlined the working group objectives which was a task and finish group, they had three objectives:

- Begin the conversation.
- Identify a search area (there are two search areas in Copeland, Mid and South)
- Identify prospective members for a community partnership

Community Partnership

- Launch the Community partnership



- Recruit a chair
- Recruit additional members
- Create a Community Investment Panel
- Set up subgroups as appropriate.

The Chair talked through the purpose of the Community Partnership, explaining that its in an enduring body with a life span of 10 to 15 years.

The Chair also mentioned the Seismic Studies,

Q – Would you like seismic as an Agenda item on the next meeting.

All – Yes that would be very interesting.

Action: All presentation slides to be shared with the attending members.

Decision: Seismic to be added to the next agenda

The chair asked if there were any questions from this part of the presentation.

Q – The move to Unitary Authority, can you give me some timescales and a view as to what it may look like, representation etc,

A– I think David Moore is better equipped to answer that question

A – Obviously the judicial review has been thrown out by the courts, In the May elections we will elect a shadow authority to the new Cumberland Council. That shadow authority will work on recommendations to propose to the new authority on investment day. The day that all the councils finish in May 2023.

There will be 12 councillors across the county, one unitary council, these are based around the ward areas of the existing county council, the decision that we have here from the principal authority Copeland will staying place until vesting day in May 2023. At that point the unitary may decide to continue or stop the process. Once you have no principal authority the process comes to an end.

Q – So they may not support the process.

DM- They may take that decision, however they will be led by the shadow council and advised on how to proceed. There should be little other change affecting the council the big change will happen in May 2023.

Q– We may find that representatives that sit on this partnership will be replaced by new councillors in May 2023

A – Yes that is possibility

Q- Is there an impact on the existing footprints, when we get to May 2023 and what will that mean for this partnership

A- There may be some movement, Drigg will come into the area. I think the point to remember is that the partnership can adjust the size of the search area it may have changed by May 2023. However, Drigg is outside the search area.

Q – I personally think while we transition from Copeland to the new council, we need an officer to support on all thing nuclear.

Yes, we have an officer, Jonathan Cook was introduced on teams.

That accepts that the principal officers can attend the partnership,

A – Yes that is correct they attend, although they have no voting rights, to feed back to the council that we stay within policy of the council.



Yes, I understand that although we also have an officer Chris Shaw (Calc Officer) who attended the mid Copeland and Allerdale. It would make sense while these partnerships are being formed that the officer be extend the offer to attend.

A-There is a bit of a conflicting issue with the Calc officer that needs to be resolved firstly.

A – Yes that needs to be resolved but I would like it initiated that the principal is offered.

A – We have received a communication from Calc, that over the weekend there was a meeting and they have decided they don't want officer representation.

A- That's not an email I have seen, I was asked to raise the matter and I have so as far as I am concerned, I have done my job.

A– I will go back and double check with Calc but as we have a secretariat it wasn't needed.

A – There will be lots of changes over the time and sharing of responsibilities will change also.

Q – How is the lead time decided is this by RWM, 15 years hence are we going to have the capacity to deal with all this waste.

A – No one knows the exact answer to that question, 10-15 years is a suggested time frame to compile and analyse all the investigations and gain full knowledge of the geology process before we can move to a test of public support.

Q – Yes, I do understand that, but it also needs to be a balance of what is happening now and what will happen in the future.

A– If the partnership wants to it can ask RWM what its plans are over the next 10-15 years.

Action – RWM to share its plans.

Q– What the community Partnership may well need to discuss is the time scale in more detail, because you talk about geological off sea assessments, but what is crucial to a lot of our local communities is the suitability of surface facilities, and that does not need to take 15 years.

A – As far as I am aware there isn't a timetable of activities, so let's ask RWM and see if there is a timetable of activities.

Q – Seismic investigation I believe have been recommended to take place – can you tell me where we are with seismic, timetables etc and if we need to sanction its go ahead?

A- It was a recommendation of the working group to sign off seismic investigations, these will take place in Summer 2022, I would recommend to the partnership that we can get someone to come along to the next meeting to explain seismic to you in more detail

DB – Do we need to sanction this or is it out of our hands

KA – This has already been agreed.

Decision: Seismic be added to the next meeting agenda.

Q -I am in support of DS suggestion of an officer from Calc, I would also like to clarify who has the voting rights of the people sitting around this table today. It doesn't matter how many of us are here what's important is who has the voting rights, this needs to be clarified.

A – Firstly there are no objections to the officer from Calc attending, but it would not be a paid role. No problem I will take that back to the Calc Executive.

Action – DS to address the Calc officer attending meetings with the Calc Executive.

A– On the membership every organisation has a vote, the county councillors don't have a vote.



Q – How long is your membership David Faulkner

A – Three months from when well I’m not sure today?

A – Three months from Community Partnership Launch 13th December

A– For completeness RWM have a vote.

Those people who have the vote must work to move this process forward and we must ask ourselves do we have a mirror representation of the community, and an extended membership needs to be added.

The working recommended that Parish and Bourgh Councils, be involved, this is a starting point it can be changed by the partnership.

What we must remember is that there are no other examples, we have the policy, and we need to work together to work out what is best for the partnership. There is no one model to look at.

Q – The regime for the voting rights came from the working group or from policy.

DM – I think it is set in policy

A – It says in policy that every member of the partnership gets a vote, no one apart from Dave Faulkner has an individual vote.

A – Yes, it is set in policy, it is statutory. But the partnership has the ability to recruit more members. We then look to recruit members from organisations that will benefit the partnership.

A– I think this will become clearer once we move on to the membership criteria.

AGENDA 3: HANDOVER PACK KEY POINTS

There are certain things that are handed over from the working group to the community partnership, the first being the community partnership agreement and the terms of reference, it is recommended to review them after 12 months or when you feel you have your full membership. Secondly the Declaration of Interest Form, we covered this at the beginning, if this an issue for anyone then we can send these electronically to everyone.

Q Yes, I do, if I don’t have a vote why do I need to declare my interests.

A – Remember that the D of I are there to protect you.

A – Every member of the partnership needs to sign a declaration of interest; it is in the policy.

Action – send out Declaration of Interest forms

Communication protocol and comms and engagement plan will be covered by Gillian Thorne, principals of operation for the CIF and the terms of reference for the community investment panel will be covered by Helen Conway in a later slot.

Programme of activities for the first three months, there is a rough draft of what we need to do, recruiting chair and new members, these are influenced by you,

Q- Would you like to discuss this at the next meeting or would you like to recruit more members first.

A – I think this should be on the agenda for the next meeting then we can start to establish a coherent direction of where we need to be, supported by the group.

Action – Membership Criteria to be added to the agenda of the next meeting.

The working group terminated on the 13th of December.

Engine room - By which we mean RWM and the Rpla are here to support the partnership, myself as community engagement manager, Anne community engagement co-ordinator, Dawn secretariat,



Helen Conway, the grants team and Gill Thorne, comms team. We have a new comms lead joining us for South Copeland in the middle of February. Support from the RPLA a dedicated officer Jonathan Cooke. Reaching back into RWM we have a siting Manager Barnaby Hudson and a planning manager Phil Green; we also have policy and legal teams who are also here to help the partnership.
Q – It would be very useful to have a family tree of who is who.

Action – send out the Copeland Support Team Structure

It feels very heavily topped by RWM

A – We are here to support the partnership with anything it needs RWM only has one vote.

There is an accountability framework being produced for the partnership, it needs to be viewed as a set of 3 responsibilities RWM, the Borough Council and the Partnership.

Q – Where is the inspection of these organisations.

A – RWM are accountable to the nuclear decommissioning authority and are accountable for the delivery of the policy which you have in your handover packs. The partnership decides the other ways of engagement with the wider community.

Q – It would be good to have a one contact person who we can build a relationship with for all the technical questions we need answered. There are different drivers of the partnership, and we need the technical people to be in the front room and not the back room.

Q – It is also important to use wherever possible local businesses and suppliers.

Q – Would you like a technical contact from the RWM.

A- Yes

Action: Key contact from RWM to support the partnership

Q – It may be good to have a shop front and a drop-in centre, where people can get information from. We will be sourcing things etc. and it would be good to use local businesses.

A – Where possible our principals are to use local suppliers and local business, and we will be using different venues in the area, dependant on the facilities on offer at each venue. We have an engagement plan in draft, but we can add this to a future agenda for what you would like for the next meeting

Action: Meeting venues to be added to a later agenda.

Membership – The working asked RWM to come up with some criteria for the membership

Action – Circulate the criteria for membership application

Q -Are you keen to get your membership quickly or do you want to take the time to build the membership?

A – it returns to the right to vote which needs to be clarified. If it is the organisation or an individual.

A – Agreed and they must come from a constituted group, it would be inappropriate that they don't have a governing frame work, so there are clarifications to be made, there potential to have individuals with specific skills sets and we are looking for groups who have particular reach within the community whether that be youth groups, older residents, hard to reach groups, it isn't any good to storm off before all that thinking has been done, there could be groups that operate at a local and Cumbrian level, I think slowly is the way we work this through.



A – We will distribute the criteria to the group, we have also done some stake holder mapping, to understand some of the groups that already exist, we can add to this. It may help you decide.

Action – Send out the stake holder mapping

If we can come to the next meeting with some thoughts, we can have a discussion regarding all this. We can have some subgroups to action some of these things moving forward this is for the partnership to decide. We can co-opt people in to give advice and guidance on a when it is needed basis.

Q – How long is the shelf life of the chair

A – The end of February

Q – One more meeting

A – Yes so one or two meetings if this will be helpful

A – you can also opt for an interim chair or appoint a chair for each meeting until you decide how you would like to move the replacement of the chair forward.

AGENDA 4: COMMUNICATION UPDATE

The Comms lead, introduced herself and outlined the comms communication slides, covering the Facebook site, the website and the comms protocol and the engagement plan.

The comms protocol is more for the comms lead. All communication from local and national media is directed back to the comms lead ensuring that no member of the partnership is unduly badgered by the press.

There should not be a huge amount of confidential information, that we need to say please do not share this information, this may be a technical or legal issue.

Social Media, please aware it is a great tool but what ever is written, there is a possibility this may end up in the media.

The Comms Engagement Plan will grow and develop once the partnership decides how it wants to engage with the community, this is time lined, strategy based and is also measurable for engagement statistics.

One of the first objectives is to get the information out to the community to let to let them know who the partnership is, what the partnership is doing and what a GDF facility is etc. I have designed a leaflet and advertisement which covers this information. The leaflet was shared with the partnership for consideration.

Q - What is the strategy against this leaflet. What will this achieve, have we thought about the demographic, younger people who aren't going to read a leaflet, the older members of the community.

A – The comms and engagement plan needs to be developed it is a starting point, there are only a few activities in there, what the comms team thought, that this is a leaflet that can go through every door in the community partnership area outlining the basic information of the community partnership, the Community Investment Funding, and the basics of a GDF facility. We will have supporting community

Q – who will pay for this leaflet to be produced and distributed.

A – RWM will pay for the printing and distribution.

Q – So this will be a base line for initial communication.

A – Yes this will be a start and will be supplemented with advertising in the press, Facebook advertising in this area.



Q – is this measurable

A – Yes, it is all measurable

It was suggested that a young person and a person from the older community be co-opted into the partnership to share their thoughts about communication with these demographics.

This is just for the general awareness in the community.

Q – Confidentiality in the parish council we are obliged to take everything back to the parish council for consideration, so we can't have confidentiality in that sense

Q – So do you not have confidentiality in the parish council

A- Yes, we report back to the parish council, and we have exclusions, that the parish can decide not to share that information as until required with the parishioners.

Q – Can we have a different map

A- Yes, we can source a different map, and I can send the leaflet and the map out to the members for consideration, just to be aware for this leaflet to go through the doors on the 28 February it needs to be printed by the 14 February, so I will need any amends by the end of January.

AGENDA 5: COMMUNITY INVESTMENT FUND

The Grants Manager introduced herself to the partnership and outlined in the slide show when the Community Investment Fund became available, once the community partnership had been formed and the working group had finished. The fund £1 Million pounds became available for community projects from the 13th of December.

There are 3 funding criteria

- Community Well Being
- Economic Development and Jobs and Skills support apprenticeships and employability programmes
- Enhancement of Environment.

The community Partnership can establish their own criteria, Private, Public and third Sector organisations – not for profit.

Funding is for the benefit of the communities in the search area.

The Partnership must establish a Community Partnership Panel to decide on the submitted applications.

We currently have two applications for the panel to review.

Q – How has that happened, how have there already been two submitted applications.

A- Within policy it states that as soon as a Community Partnership has formed the Community Invest funding is made available.

Q- As of today.

A- No at the Launch of the Community Partnership 13th December 2021

Q- Has this become a mad scramble for the funding

A- This Funding must be sanctioned by the community Investment Panel.

Q- What is the process do they have to submit a full business case, what is the skill set of the people who will sit on the panel, I think we have jumped ahead on this, policy states it, but we aren't set up



for this and this is a bad reflection of the partnership who now need to get things organised. What we need to manage is the suitability and the siting and I don't want this to be viewed as a money dishing out partnership, we must get this right. The money becomes the conversational point and not the siting. I feel this is uncomfortable for the group.

A – Yes, the appreciation is that this is a difficult interim period, the working group suggested that until the full membership of the panel is established, that an interim panel are formed with members from the group. The RWM representative, The Chair, Copeland Borough Council representative and the CALC representative.

A- Are the membership happy to form this interim panel.

Q- The funding is open; the projects can be put forward they don't need to receive the money if it is six months down the line as is written in the documentation that money they have been granted can be spent over the next financial year if the project has been started.

A- The point that people have put in an application they wouldn't expect to wait a significant period of time before the funding was allocated.

A- Those community applications need to be managed around when they will submit and when after submissions, they will have their application considered, as they will be working to timelines and the ending of other funding, they will need this to support the continuation of the projects.

The overall feeling is that a further meeting needs to take place by the interim panel to have a look at the procedures and policies and evaluate these and bring it back to the next Community Partnership meeting for consideration.

Q- How much money has been applied for to date

A- From the two submitted applications it is a total of £60,000

Decision: Arrange a meeting of the Interim Community Investment Panel.

Action: Share the slides with the community partnerships

AGENDA 6: AOB

Q- Is everyone happy that in future all correspondence will be Ccd, and everyone is happy to share their email addresses and everyone's responses will be able to be shared for GDPR purposes.

A – Yes, everyone was happy to share email contacts for transparency.

RWM Accountability framework will be shared once complete.

Allerdale has formed, so we now have three Community Partnerships in Cumbria.

Q- What skill set does the chair need to have.

A- It depends on what you would like if you would like an interim chair until you get to full membership or you could just elect a person from the membership to chair each meeting. The suggestion would be to have an interim chair then you can decide if you want a paid chair or just a chair to chair the business of the meeting.

Q – The timings of the next meeting

A – This wasn't decided by the full membership, but the next meeting was decided to be 6.30pm at the Lighthouse Centre, Haverigg on the 16th of February.

DATE & LOCATION OF THE NEXT MEETING

Date 16th February 2022



Time 18:30 – 20.30
 Location The Lighthouse Centre, Haeverigg/Teams

Ref 240122	Meeting Action Log	
Agenda 02 200122 01	Send Slides to all Attendees	Secretariat
Agenda 02 200122 02	Invite Seismic SME to attend the next South Copeland Community partnership meeting on the 16.02.22	Secretariat
Agenda 02 200122 03	Calc representative to confirm with the Calc executive re officer attendance	DS
Agenda 02 200122 04	RWM to cover a programme of activities at the next meeting	CEM
Agenda 03 200122 01	Send Declaration of interest forms to all attendees	Secretariat
Agenda 03 200122 02	All attendees sign and return the declaration of Interest forms by the next meeting	Secretariat
Agenda 03 200122 02	Send South Copeland GDF Community Partnership Support Team information to all attendees	Secretariat
Agenda 03 200122 03	RWM Technical expert to attend all meetings	CEM
Agenda 03 200122 04	Community Engagement to be added to a future agenda	CEM
Agenda 03 200122 05	Circulate draft Community Partnership Membership Criteria and stakeholder mapping.	Secretariat
Agenda 04 200122 01	Circulate proposed leaflet, print advert to all attendees	RWM Comms Lead
Agenda 04 200122 02	Comms Lead to investigate alternative maps for the proposed leaflet	RWM Comms Lead
Agenda 05 200122 01	Circulate Community Investment funding presentation to all attendees	Secretariat
Agenda 05 200122 02	Schedule a meeting of interim Community Investment fund Panel members – to discuss process.	Secretariat
Agenda 05 200122 02	CIF terms of reference to be circulated to the Interim CIF panel members	Secretariat











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